

Date : December 13(Sun)-16(Wed), 2020

Venue : Karuizawa Prince Hotel West, Nagano, Japan

Chair : Koichi Ichimura

Vice Chair : Ryo Nishikawa

## **Presentation Storage**

MOVIE-UPLOAD SYSTEM

## -Information-

1. You can upload your presentation video file for The 19th International Symposium on Pediatric Neuro-Oncology through this website.

- 2. Your video file must be:
- in mp4 format
- max size: 500MB each

3. You are able to re-upload or change your video file multiple times. If you would like to re-upload, please do so by **Friday, November 13, 2020.** You are still able to upload even after the deadline, however, there is a risk of your video not being updated.

- 4. Click "Issue password" to receive your own password.
- 5. Login with your Abstract Code and your issued password.

6. ONLY one video file can be uploaded per abstract. If you have multiple abstracts, please login with the correct

- Abstract Code and upload your video file for each abstract individually.
- 7. If you are unsure about your Abstract Code, please contact the secretariat at ispno2020@convex.co.jp.



(1) First, click "Issue password". You will be lead to a page that requires you to key in your Abstract Code and email address. Once done, an email containing your password will be sent to you. If you forgot your password, click "Forgot your password?" to retrieve it.

② Login with your Abstract Code and the password you have received.
 \*E.g. Abstract Code: SURG-01

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3 Abstract Code:			

③ Key in your Abstract Code and the email address registered during your abstract submission. Click "Send" when done. An email containing your password will be sent to you.

\*e.g. of Abstract Code: SURG-01



④ Details about your presentation will appear here.
 \*In order
 Session ID
 Session Title
 Presentation Number
 Lecture Title
 Presenter's Name

(5) Read the Agreement and click "Agree to Upload" to proceed.



(6) Click "Abstract" to go back a page and see details about your presentation.

(7) Click "Choose file" and select the file you want to upload. Then, click "Upload" to complete.

## How to re-upload



⑧ Information about your uploaded data will appear here.

9 To re-upload, repeat Step 7 and click "Re-upload" at the bottom.